

**MINUTES OF A MEETING OF THE COMMUNITY COUNCIL OF CHANDOS PRIMARY SCHOOL
HELD VIRTUALLY ON THURSDAY 23RD SEPTEMBER 2021 AT 9.30AM.**

MEMBERS PRESENT: James Allan (HT), Mohammed Ali and Mohammed Sajid and Chetan Patel

APOLOGIES: Ian Foden, Camille Gill and Claire Jarrett

ABSENT: Nil

IN ATTENDANCE: Jem Shuttleworth (Director of Governance and Policy) (Part Meeting) and Mike Box (SIPS Governance Professional)

The meeting commenced at 9.32am

CC01/21/22 Welcome and Acceptance of Apologies

Apologies had been received in advance of the meeting and were noted and accepted as above.

CC02/21/22 Community Council Terms of Reference

The Approved Community Council Terms of Reference had been circulated to Community Council members in advance of the meeting.

The Head Teacher outlined to Community Council members, that the structure and focus of meetings moving forward was to be based around the curriculum and Teaching & Learning and the wellbeing of staff and children. The operations team at TEFAT was to oversee the school's finance, HR and site management. Emphasis was put onto the Community Council and its focus on the outcomes of children.

At 9.38am JS joined the meeting.

It was outlined to members that they now had an increased understanding of the role that they were to undertake. Part of a Community Council members role and responsibility was highlighted as being understanding of the community that the school served and forming recognised parental relationships between the school and its community.

A Community Council member enquired regarding number of visits made by a member to the school

The Head Teacher stated that four Community Council meetings were to be scheduled to take place during the academic year. Within those meetings members were to be expected to discuss, review and challenge the curriculum and provision. It was suggested by the Head Teacher that Community Council members met with either himself, Subject Lead or children prior to a meeting. That would enable Community Council members to enhance their knowledge, gain a better understanding and a perception from children. The Head Teacher stressed the importance of Community Council member visits and requirement to schedule visits to enable thoughts and findings to be shared at meetings. It was outlined that it was a collaborative way of working rather than individuals having specific roles.

A Community Council member asked if SEND responsibility was still required

The Head Teacher and JS explained their enthusiasm for Community Council members to work on key elements of the Academy Improvement Plan rather than specific

responsibilities. Ideas that were discussed amongst Community Council members included:

- The new curriculum model being broad, balanced, impactful and relevant to the children.
- Teaching skill philosophy for children by encouraging children to talk, debate and challenge as part of their learning. This was required to be a long-term development for the next five years.
- Pupil wellbeing - perceptions, experiences and voice.
- Enhancing Community Council members' local knowledge and understanding.

CC03/21/22 Membership and Community Representation - Current and Gaps to be Filled

The Head Teacher outlined that the Community Council membership was reflective of the community that the school served and was to consist as follows:

- x9 councillors
 - Head Teacher (JA).
 - x5 Members of which x3 were Parents (MA, MS and CP). Non-Parent Members (IF and CG) also were in post.
 - x2 School Staff (vacant - to be filled)
 - x1 Community Councillor

The process for the election of staff was to be followed by the Head Teacher in accordance with the Community Council Handbook 2021-2022

A Community Council member questioned the role of the Community Councillor and whether there was possibility it could be a child representative

The Head Teacher welcomed the suggestion made by the Community Council member for a child representative to form part of the membership. Any other suggestions and/or ideas were welcomed to be directed to the Head Teacher prior to any decision being made regarding the vacancy.

CC04/21/22 Arrangements for Coming Term and Year - Dates for Diary, Proposed Focus/Agenda for Coming Meetings

Further details were to be published in the Community Council Handbook regarding suggested agenda items for future meetings.

Following discussion, it was;

Agreed: that the date of the next Community Council meeting was to be held at school on **Thursday 4th November 2021 at 9.00am.**

CC05/21/22 Communication - TEFAT Gmail and Document Sharing

Community Council members were reminded that they were required to use their TEFAT gmail accounts for all document sharing and correspondence.

CC06/21/22 Any Other Business

Community Council members were asked for nominations and/or volunteers for the election of Chair. Following receipt of nominations, it was;

Resolved: that Chet Patel be elected as Chair until the first meeting of the next academic year.

With no further business, the Head Teacher thanked Community Council members for their attendance and contributions and the meeting was closed at 10:00am.

Signed.....

Date.....